

Present: Supervisor Manchin; Councilors Michael Hickey, Timothy McCarthy. Councilor Gary Ross arrived at 8:10
Town Clerk Christine Shaw, Deputy Clerk Louise Herbert
Elwin Fisher, Highway Superintendent
Assessor Patrick Duffy
Code Enforcement Officer Gail Swistak
Legislator Arthur Gearsbeck
8 people in the audience

Supervisor Manchin opened the meeting at 8:02 PM leading all present to pledge the flag. Mr. Manchin mentioned that Councilor Green is in the hospital waiting for surgery and wished him a speedy recovery.

Councilor Hickey moved to approve the minutes of the December 10th Public Hearing and regular meeting as presented, Councilor McCarthy seconded the motion, with unanimous approval by all board members present.

Councilor Hickey moved to approve the minutes of the Organizational Meeting with typing corrects made to the budget amendments. Councilor McCarthy seconded the motion and unanimous approval of the board.

Supervisor Manchin reported that he and Mr. Fisher met with OCWA to discuss the possibility of a new water district within the Town of West Monroe. OCWA will be upgrading the water tower in the area, which is a \$2.4 to \$3 million project. After a brief discussion Mr. Manchin moved to hold an informational public hearing for the Proposed Water District on Wednesday February 25th at 7:30 in the highway garage. Mr. McCarthy seconded the motion, and unanimously the board approved the public hearing.

Ron Lougnot, Wedgeworth Pt., requested that the proposed district be named for Charles Hines. The board would consider Mr. Lougnot's request if and when the proposed water district gets to that point.

Mr. Ross moved the following appointments and designations for 2004:

Deputy Supervisor	Gary Ross
Bookkeeper	Kenneth Parrotte
Code Enforcement Officer	Gail Swistak
Sewer District Administrator	Elwin Fisher
Justice Clerk #1	Sue DeMong
Justice Clerk #2	Frances Vollmer
Deputy Town Clerk	Louise Herbert
Registrar of Vital Records	Christine Shaw
Deputy Registrar of Vital Records	Louise Herbert
Historian	Lawrence Herbert
Dog Control Officer	Karen Ashley
Building Custodian	Lawrence Herbert
Assessors Clerk	Mary Lesnau
Planning Board Secretary	Diane Thompson
OLWAC Board representative	Paul Baxter
Board of Assessment Review (5 yr. Term)	Claude Miller
Planning Board	Michael Krahl

Designations:

Depository of Town Funds	Fleet Bank
Official Newspaper	Citizen Outlet, Oswego County Weeklies and the Syracuse Post Standard on an as needed basis
Attorney for the Town	The firm of Grossman, Kinney Dwyer and Harrigan as special attorney: and the Firm of Ferrara, Fiorenza, Larrison, Barrett and Reitz as attorney for the town

Councilor McCarthy seconded the motion with unanimous approval of the board

The town clerk received the 2004 Mobile Home Permit fees from Woodland Mobile Home Park, Evergreen Mobile Home Park and Partridge Acres Mobile Home Park, the Code Enforcement Officer reported that there were no violations at this time. Mr. Ross moved to issue the permits. Mr. Hickey seconded the motion, and the board voted unanimously to issue the 2004 permits to those parks.

Mr. Cornell, owner of Evergreen Mobile Home Park, presented plans to expand the park. He proposed to add another 35 lots. The Code Enforcement Officer stated that the Planning Board had reviewed the proposal. After a lengthy discussion, the board set the Public Hearing for 7:30 PM on February 11th on a motion by Mr. Ross, seconded by Mr. McCarthy and unanimous approval of the board.

Supervisor Manchin mentioned that the NYSDOT acknowledged receipt of request for lower speed limit on Potter Rd. He also reported that Mr. Stevener of Morey Road would like the board to address the water problem he has flowing across the road. Mr. Stevener feels that this should be corrected by the town as it creates a swamp behind his house. Mr. Stevener submitted a letter dated 6-21-03 regarding the septic system failure on his property in which John D. Trimble P.E. makes reference to the culvert pipe. Mr. Fisher said he addressed it by sealing the end of the pipe so that water could not pass through and that is all that he can do. Mr. Fisher commented that when the highway dept. paves Morey road again, maybe at that time the pipe could be removed. Mr. Manchin mentioned that he also visited the property. The board felt that there is no action needed by the town.

Reports received:

Town Clerk for December

Highway Superintendent Fisher requesting permission to attend the highway schools on

Feb. 15th to 18th in NYC

June 6th to 8th at Cornell

Sept. 21 to 24 in Alexandria Bay

Mr. Manchin moved to give permission to the highway superintendent to attend the above referenced schools, with the town paying the usual allowed expenses. The board unanimously approved the motion.

Code Enforcement monthly report for December 2003

Dog Control Officers report for the period of December 15th to January 5th.

Paul Baxter reported on the Oneida Lake Watershed Advisory Committee explaining that most of the work groups are reporting their findings and now they will be compiling all the information and review it the entire group.

Mr. Hickey moved to pay the bills as audited, Seconded by Mr. Ross:

General Fund, Abstract #1, vouchers #1 to #32 in the amount of \$9,129.98

Highway Fund, Abstract #1, vouchers #1 to #42 in the amount of \$34,499.05

Big Bay Sewer District, abstract #1, vouchers #1 to #16 in the amount of \$11,280.75

West Side Water District, abstract #1, voucher #1 in the amount of \$1,372.28

Big Bay Water Fund, abstract #1, vouchers #1 in the amount of \$2,770.09

The board was unanimous in the approval of the bills.

CORRESPONDANCE

Local Government Conference

Memo regarding David Hanson's request that the town reconsider the septic system review by the county.

Notification that the Dog Quarantine from December 15th to April 30th

Thank you note from the West Monroe Historical Society

Time Warner notification on Programming Affiliate Agreements

Conflict of Interest Statement from Ernest Manchin regarding his activities with SOVAC

OCWA rate increase for 2004 notification

Misc. newsletters and publications

Meeting was adjourned at 9:10 PM